

Student Material Phone Conversation 1

Inglés de Negocios Internacional Elemental

Activity 1

Introduce yourself to your tutor. Get to know each other

Use this language:

Hello, my name's ...,

I'm from...

I'm a....

Nice to meet you.



<http://res.freestockphotos.biz/pictures/1/1720-business-man-offering-hand-shake-pv.jpg>

Activity 2

A. Look at the picture below :



B. Spell the name and email address below to your tutor and confirm if he wrote down the correct information.

Name: Sarah Taylor

Email: tsara2017@accounts.ru

- C. Now listen to your tutor spelling a name and email address, write them down and confirm if your details are correct.

Name: _____

Email: _____

Jenny Wong

Age: 20 **Born:** Taiwan


Education: high-school certificate

Work experience: sales assistant in bookshop

Languages: fluent Chinese, basic knowledge of English

Personality/appearance: elegant, friendly

Interests: music, international cinema



David Chong

Age: 24

Born: Singapore


Education: university graduate (computing)

Work experience: website designer

Languages: fluent Chinese and English

Personality/appearance: serious, hard-working

Interests: computer games, karate



Cindy Tan

Age: 21

Born: Hong Kong


Education: university graduate (geography)

Work experience: –

Languages: fluent Chinese, good standard of English

Personality/appearance: well-dressed, confident

Interests: conversation, people



Activity 3

- A. Imagine you work for a film company, you are in a job fair in Singapore and need to find an assistant for your sales manager. Read together the information below about three young people looking for a job in sales.

- B. Now imagine you are a job seeker. Think of your answers to possible questions.

- Where / you come / from?
- Why / you want / job?
- What / your best quality?
- What / your favourite film or television programme?
- Why / you like the film / television programme?